



## PROCEDURE

### Second Baccalaureate Degree

Procedure Administrator: Provost

Authority: N.J.S.A. 18A:64-8

Effective Date: March 29, 1976; October 30, 2009; July 8, 2014; March 2, 2023

Index Cross-References: Procedure 2019: Student Status – Categories and Criteria

Procedure File Number: 2016

Approved By: Dr. Harvey Kesselman, President

#### A. SECOND BACCALAUREATE DEGREE FROM STOCKTON

A student may be awarded a second baccalaureate degree, after satisfactory completion of a minimum of 32 credits beyond the minimum (128) credit requirements for the first baccalaureate if all other requirements for graduation have been met. The second degree may be awarded simultaneously with or subsequent to the first degree, depending on the time(s) at which all degree requirements are completed.

In order to receive a second baccalaureate degree, the student must complete the process outlined below. It is the responsibility of the student to ensure that all requirements are met.

1. The student must develop the second degree program based on the completion of previous academic credits and the credit requirements for the second degree. The second degree program must include a minimum of 32 credits awarded by Stockton beyond the 128 credits required for the first degree for a minimum of 160 credits overall.
2. No additional credits in General Studies beyond those required for the first degree will be required for the second degree. Second degree students are also exempt from the General Studies outcomes course requirements, e.g., W, Q, A, etc. A student may take additional General Studies credits at the student's discretion as part of the 32 credits required for the second degree. If the student completes the credit requirements for a minor as well as a second degree, the minor also will be awarded.
3. As soon as a student decides to pursue a second degree, they must submit the online form to declare a second degree with the Center for Academic Advising. It is the student's responsibility to seek a preceptor in the second degree area.
4. At the beginning of the term in which the student expects to complete graduation requirements, and prior to the deadlines posted on the Academic Calendar, the student must apply for graduation for each degree program through the student portal. If such degree certifications are reviewed for

graduation in the same semester, the degrees may be awarded concurrently.

5. A student must declare their second degree prior to the award of their initial degree by submitting the appropriate form to the Center for Academic Advising. If this step is not completed, the student will be required to submit a Re-matriculation form to the Office of the Registrar. A student who was previously awarded a Stockton degree but did not maintain their enrollment to continue for a second degree must be readmitted to the University in accordance with current admissions policies and practices and will be subject to the same requirements as students entering with baccalaureate degrees from other accredited institutions.

#### B. SECOND BACCALAUREATE DEGREE FOR STUDENTS WITH NON-STOCKTON DEGREES

A student who has been awarded a baccalaureate degree by another accredited institution must be admitted to the University as a transfer student in accordance with the University's current admissions policies and procedures, and must satisfactorily complete a minimum of 32 credits at Stockton. The distribution and total number of credits required for the second degree will be based on the student's previous academic record and the requirements of the second-degree program. General Studies requirements, including the General Studies outcomes course requirements do not apply to second-degree students.

#### Review History:

	Date
Procedure Administrator	06/28/2022
Deans	08/15/2022
Faculty Senate	12/16/2022
AA Leadership	08/19/2022
Divisional Executive	12/22/2022
General Counsel	02/06/2023
Cabinet	03/02/2023
President	03/02/2023