Time of Posting: The time periods for all the above postings vary from labor agreement to labor agreement, and employees should consult their agreement. In general, a position must be posted for fourteen (14) days. Also, with regard to all job postings, the University may make a broader posting than specified in collective labor agreements.

Change of Shift: When there are vacancies available on the day shift which could be filled through lateral transfers from workers on the evening or night shift, such vacancies will be posted so that evening and night shift workers can apply for such lateral transfers. See applicable collective negotiations agreement.

Review History:	
	Date