educational purposes, including residence halls; or any building or property that is within or reasonably contiguous to the area identified above, that is

- the University Police Department, campus security, any CSA or local law enforcement.
- 3. The University Police Department will maintain a daily fire log of all fires which occur in campus residential facilities on campuses with residential buildings.
- 4. On an annual basis, the Clery Compliance Coordinator will collect, classify, and count statistics of Clery Act Crimes reported to CSAs, University Police, and other law enforcement agencies having jurisdiction for specific University Clery Geography. These statistics will be included in the ASFSR and reported to the Department of Education via a web-based platform.
- 5. On an annual basis, the Clery Compliance Coordinator will, with assistance from the Office of Human Resources, the Office of Student Affairs, Athletics, and other departments, identify and notify individuals of their status as a CSA and provide training regarding the CSA's duty to report specific Clery Act Crimes they witness or that are reported to them, and which occurred on University Clery Geography.
- 6. The University will issue emergency notifications to alert the community about significant emergencies or dangerous situations occurring on campus which involve an immediate threat to the health or safety of students or employees.
- 7. The University will issue timely warnings to alert the community about any Clery Act Crimes, reported to a CSA or local police agency, which occurred on University Clery Geography and are considered by the University to pose a serious or continuing threat to the campus community.
- 8. The University will provide educational programming regarding the awareness and prevention of sexual assault, domestic violence, dating violence, and stalking to all incoming students and employees and provide follow up programming throughout the year.
- 9. The University will have specific procedures in place for institutional

by an arrest, if issuing such a warning would compromise law enforcement efforts, if the timing of a crime report would not allow a notification to be issued in a timely manner, or if a CSA or the police department was not made aware a Clery Act C

Facilities and Operations, will make a determination if a significant emergency or dangerous situation exists by taking into consideration many factors, which include, but are not limited to: the nature of the emergency, location, and whether there is an immediate threat to the health and safety of the community. The Director of Campus Public Safety will determine the content of the notification, which may include: the type of event, general location, and what actions should be taken by community members.

The emergency notification will generally be disseminated by the Office of University Relations and Marketing via email, text message, and/or be posted on the University website, with the approval of the Vice President for Facilities and Operations, but may also be disseminated in other ways, such as sign boards. Emergency notifications may be issued to a segment of the community affected by the incident or the entire campus community if there is at least potential that a very large segment of the community will be affected by a situation. An emergency notification may be issued directly by University Police, independently and/or with the approval of the Director of Campus Public Safety. The situation will be reassessed as necessary and status updates will be issued via select emergency communications systems/methods as appropriate and if warranted.

The emergency notification will be issued immediately upon confirmation of a significant emergency or dangerous situation, unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. In the event of a failure in technology, the University may communicate using face-to-face communication. Members of the larger community, such as parents or campus neighbors, may receive information about emergencies on campus from local/national media and/or the University website.

## **Review History:**

	Date
Procedure Administrator	06/23/2020
General Counsel	08/07/2020
Cabinet	09/10/2020